

Saint Rose Catholic School Student Application Procedure

New Student Application Procedure:

- 1) Complete the Saint Rose School Application and return along with the \$50 Application Fee for your child to be placed on the admissions list.
- 2) Schedule a time you would be available to meet with our Principal, Sister Mary Cecilia, O.P. and have your child spend a day in the classroom (1st-8th grades).
- 3) For an admissions decision to be made, the following documents are required in addition to the application:
 - a. Immunization record
 - b. Birth certificate
 - c. Baptismal record
 - d. A copy of your child's most recent standardized testing and report card from their previous school (1st-8th grades)
 - e. A signed request for records form so we may obtain your child's record from their previous school (1st-8th grades; return the completed form to St. Rose and we will forward it to the school).
 - f. Two teacher recommendation forms from your child's current teachers (1st-8th grades). The teacher should mail the form directly to the St. Rose school office.
- 4) An acceptance letter will be mailed to you once your child has been accepted.
- 5) Once your child has been accepted:
 - a. The \$300 tuition deposit is due and is applied to your tuition total for the year. This deposit secures your child's spot for the school year.
 - b. Complete an autodraft tuition form unless you wish to pay the tuition in one payment. This form sets up your tuition payment plan for the school year.
 - c. For Catholic Subsidized tuition: complete a Subsidy Card and turn it in to the School Office if you are a St. Rose parishioner (or turn in to your parish for the priest to sign, and bring back to the school office). This does not apply for Non-Catholic families.

General Order of Acceptance

Applicants for admission will be given priority in the following order (applicants within each category are given **preference according to application date**):

1. Current registered students who continue to meet school standards.
2. Siblings of children currently enrolled in Saint Rose School, in order of preference outlined in numbers four, five and six below.
3. Currently enrolled Saint Rose Pre-School students in order of preference outlined in numbers four, five and six below.
4. Registered, contributing parishioners of Saint Rose Parish.
5. Registered, contributing parishioners from area Catholic parishes.
6. Non-Catholic students.

Action that may be taken:

1. The child is accepted.
2. The family is advised that St. Rose School would not be able to meet the child's educational needs.
3. The parents request that the name of the child be removed from the waiting list.
4. The child is not accepted.

Saint Rose Catholic School
Student Application
Learning, Love, and Service

1601 N. Tennessee Blvd.
Murfreesboro, TN 37130
(615)898-0555 x 0

Saint Rose School does not discriminate on the basis of race, sex, color, national or ethnic origin in administration of educational policies, admission policies, loan, athletic and other school administered programs.

A non-refundable **\$50 Application Fee** should accompany **each** registration form. **One check is acceptable for multiple students.**

- If a child cannot be accepted because of lack of space or for other valid reason, the *Application Fee* shall be refunded.
- **Non-attendance or cancellation requires full forfeiture of the Application Fee.**
- **Applications received without the Application Fee will not be processed.**
 Your canceled check is confirmation of **receipt** of your application.

Office Use Only
<input type="checkbox"/> Applic. Complete
<input type="checkbox"/> Baptismal Cert.
<input type="checkbox"/> Birth Certificate
<input type="checkbox"/> Immun. Record
<input type="checkbox"/> Copy of most recent standardized testing
<input type="checkbox"/> Copy of Report Card
Application Fee
___ Check # _____
___ Cash
___ Rec'd by: _____
Date Rec'd _____

Please keep us notified of any changes of address or phone.

Please feel free to contact the Admissions Office about the status of your application at any time.

S T U D E N T I N F O R M A T I O N	Last Name			First	Middle	Male	Female	
	Preferred name				Parent Email		Student lives with (circle): Both Mother Father Other	
	Street Address						Enrollment Year: Grade entering:	
	City			State	Zip Code		Home Phone	
	Place of Birth			Date of birth	Language spoken in home		Citizenship	
	Religion			Registered Parish				
	Parish Address							
	Amer. Indian/ Alaskan		African Amer.	Hispanic	Hawaiian/ Pacific Islander	Caucasian (incl. Middle East)	Multiracial	
	Circle One (this information is used for statistical reporting purposes only)							
	If Catholic please complete the following information:							
	Sacraments received		Church/Church Address				Date	
	Baptism							
	First Reconciliation							
	First Communion							
	List learning challenges (i.e. ADHD, sight loss, dyslexia)							
	List child's extracurricular interests (i.e. sports, music, etc.)							
Other important information about your child								

Previous schools attended, start with current or most recent school. For Kindergarten, list pre-school.			
S C H O O L S	1.	School Principal	Address Phone () Grade(s)
	2.	School Principal	Address Phone () Grade(s)
	3.	School Principal	Address Phone () Grade(s)

P A R E N T I N F O	Father's Information			
	Last Name		First Name	Middle Initial
	Address			
	Name of Business		Business Phone(s)	Cell Phone Pager
	Religion	Living	Deceased	Alumnus of Saint Rose YES NO
	Mother's Information			
	Last Name		First Name	Maiden
	Address			
	Name of Business		Business Phone(s)	Cell Phone Pager
	Religion	Living	Deceased	Alumnus of St. Rose YES NO

Guardian Name			
Address			
Home Phone		Work Phone	Cell Phone
Religion	Relationship of Guardian to child		
Parental rights (in case of separation or divorce)			
Court Order (copy must be in student file)	YES	NO	Received in Office

Other Children In Family				
F A M I L Y	Name	M/F	age	School Attending (if applicable)

Parent/Guardian Signature	Date
---------------------------	------